MINUTES OF THE
BUDGET COMMITTEE

MEETING OF
January 21, 2020

01) OPEN MEETING

The Municipal Budget Committee Meeting of Tuesday January 21, 2020 was called to order at 7:00 p.m. at the Knightly Meeting Room.

02) PLEDGE OF ALLEGIANCE

Chairman Bettencourt opened the meeting with the pledge of allegiance and introduction of members.

03) INTRODUCTION OF MEMBERS

MEMBERS PRESENT:
D.J. Bettencourt, Chairman
Stephen Boyd
Paul Huard
Thomas Plante
Peter Edgerly
Steven Goddu

MEMBERS ABSENT:
Sean Lewis

OTHER MEMBERS PRESENT:
Bernard Campbell, School Board Representative
Selectman Bob Bryant, Board of Selectmen Representative

OTHERS PRESENT:
Dr. Michael Delahanty, Superintendent of Schools
Deborah Payne, Assistant Superintendent for Business Operations
Darlene Mann, Director of Finance
Chris Dillon, Town Manager
Jeremiah Lamson, Recording Secretary

04) RECEIPT OF MINUTES AND CORRESPONDENCE

MOTION by Mr. Lewis to receive the following correspondence:
- School Board Minutes of December 10 and 17, 2019
- School District Bond Payment Schedules
• PowerPoint slide noting square footage change from Woodbury School improvements should they pass.
• Board of Selectmen Minutes of November 4, 18 December 9, and 16, 2019.

SECOND by Mr. Goddu

VOTE: 9-0-0 in favor. Motion passed unanimously.

MOTION by Mr. Lewis to approve the minutes of December 11 and 12, 2019 and January 15, 2020.
2nd by Goddu

Mr. Campbell stated that he had not seen the January 15th minutes. He asked to hold off on considering them.
Chairman Bettencourt stated that they should amend the motion to withdraw the January 15th minutes as not everyone had seen them.
Mr. Lewis amended his motion:

MOTION by Mr. Lewis to approve the minutes of December 11 and 12, 2019.
2nd by Goddu

Mr. Campbell stated that he had four corrections to the December 11th minutes. The first was on Page 6, Line 16 where it said “The Superintendent spoke about the two other positions last night.” It should read “at the last meeting.” The second correction was on Page 10 Line 20 where it said “The largest line 330.” It should read “The largest item in Line 330.” The third correction was on Page 15 where the motion by Mr. Bettencourt read “reduce the 400 Series by $1,350 by $50,000.” It should read reduce “by $50,000.” The final correction was on Page 17 Line 17 where the motion read “reduce the 600 Series by $18,826 by $50,000.” It should read “reduce the 600 Series by $18,826.”
Chairman Bettencourt stated that they would take the corrections as a package. He asked for a vote to approve the corrections.

VOTE: 8-0-1 in favor. Corrections were approved with Mr. Edgerly abstaining.

Mr. Campbell had a correction to the December 12, 2019 minutes. On Page 2, Line 7 his motion to amend the minutes was missing the name of the person who seconded the minutes. He asked for the Budget Committee’s assistance because he was not sure who seconded the minutes.
Jeremiah Lamson stated that he had noticed this mistake and sent corrected minutes out showing that Mr. Edgerly had seconded the motion.
Chairman Bettencourt stated that Mr. Edgerly was
MOTION by Mr. Campbell to amend the December 12, 2019 minutes as discussed.
SECOND by Mr. Edgerly

VOTE:  8-0-1 in favor. Corrections were approved with Mr. Lewis abstaining.

VOTE:  9-0-0 in favor. Motion passed unanimously.

05) PUBLIC HEARING
Chairman Bettencourt opened the Public Hearing at 7:08 PM

Chairman Bettencourt stated that they would start with hearing from people who wanted to comment on the School District Warrant Articles and then move to comments on the Town Warrant Articles.

Mark Hillner, 12 Old Coach Road/High School Science Teacher, stated that they did a wonderful thing with the High School renovations and made it into a vibrant place. The building was way improved over the old building. He felt bad for the kids that missed out on the High School renovations but Mr. Hillner felt worse for the Middle School students. They had much poorer conditions at their school than the High School students had had before the renovations. He was conservative in his spending but he wanted to spend his tax dollars on this project. Mr. Hillner stated that the project was important to him and he wanted everyone to support it.

Melissa Sorcinelli, 3 Darryl Lane, stated that this was the seventh time she had spoken in favor of renovations to the schools at the Budget Committee. She had been actively involved around the schools since 2005 when she discovered there was no Kindergarten offered in Salem. She had sat on strategic planning committees regarding teaching methods and was one of the remaining founders of Strengthen Our Schools still involved with the group. The School District put into place long-term plans for renovations. They had remained true to that plan and the projects had been done on time and under budget. The renovations had improved life for the students, teachers, and administrators. The sense of pride in Salem was great as a result. That was due to the public support for the projects. The Budget Committee had always supported these projects. She asked them to support the Woodbury renovations and complete the process.

Heather Bonarrigo, 30 Briarwood Drive, stated that she was there to encourage the Budget Committee to vote in favor of this proposal. As a taxpayer she was impressed with the proposal and the fact that they were keeping the team together from the successful High School renovations. Secondly, as a parent she had students in the elementary schools in Kindergarten and in Second Grade, so she thought that the security features in the renovations were important for today’s world. The vibrant open spaces were good for learning. Thirdly as someone who majored in Education, she was thrilled to give the educators the tools that they needed. She was asking the Budget Committee to vote yes because their voices mattered. They could say that they stood with the citizens of Salem and were the ones who got this job done. Thank you for your support.

Shane Smith, 17 Colleen Drive, stated that he had three kids in the school system but the oldest two would not be able to enjoy the Woodbury renovations. Woodbury was past its lifespan despite being well-maintained. It was used by the school and community seven days a week. Not many
things were one hundred years old that were not worn out. The Woodbury was not an exception. They needed to improve the learning spaces. Mr. Smith listed things that needed to be improved or fixed such as the mechanical system, the electrical system, and the security. Even if they just fixed things it still leave an old building. If something went wrong that was unplanned for it would impact the students’ education negatively. He stated that quality of education was important. When people asked about the schools in Salem, he could say that the elementary schools were great, the teachers were wonderful, and everyone thought that the renovated High School was beautiful. Mr. Smith wanted to be able to say that about the Middle School too. This was money well spent and would help everyone in the community. He thanked the Budget Committee and hoped they took it into consideration.

Darryl Abbas, 34 South Shore Road, stated that there had not been significant renovations at the Woodbury since he graduated in 1998. He spoke about touring the High School after the renovations and seeing students who were engaged and motivated. They should complete the process and renovate Woodbury. Woodbury was on borrowed time. It would cost more to do repairs under emergency conditions. Mr. Abbas spoke about the benefits to the community by citing the effect that a new school had on Windham’s development. He hoped that they supported the renovations.

Chairman Bettencourt asked for comments on the Town Warrant Articles seeing that no one else was speaking on the Woodbury Article.

Beverly Glynn, 321 North Main Street/ Historic District Commission, spoke in favor of the purchasing the property to improve the intersection by the Historic District. Hopefully the properties would be razed so that they could improve the area. They spent a lot of time to improve the area in the Historic District without using taxpayer funds. She asked them to support the Warrant Article. They could keep the area special.

Chairman Bettencourt asked to confirm that she was speaking for Article 8 for the land purchase for the intersection improvements at the intersection of Main, School, and Bridge Streets.

Mrs. Glynn answered yes.

MOTION by Mr. Lewis to close the public hearing at 7:23 PM.
SECOND by Selectman Bryant

VOTE: 9-0-0 in favor. Motion passed unanimously.

06) SCHOOL DISTRICT WARRANT ARTICLES
Chairman Bettencourt stated that they would take up final votes on the School Warrant Articles first. There was only one Article in addition to the Budget. He covered how the motions would work in that Mr. Lewis would make the motion and Mr. Goddu would second it. The first motion would be to move the article “With Recommendation.”
Article 2: Woodbury Renovations

Mr. Lewis read the article:

“Shall the Salem School District raise and appropriate the sum of Forty-Eight million Nine hundred thousand dollars ($48,900,000) for the design, construction, and original equipping of renovations and improvements to Woodbury Middle School and its grounds, and authorize the School Board to issue not more than Forty-Eight million Nine hundred thousand dollars ($48,900,000) of bonds or notes for the project costs in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33, as amended) over a three (3) year period with a Sixteen million Three hundred thousand dollar ($16,300,000) bond to be issued in the first, second, and third years; to authorize the School Board to issue, negotiate, sell, and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to further raise and appropriate the additional sum of Two hundred thousand dollars ($200,000) for the first year payment on the first year bond, said sum to be offset by the use of impact fees; to authorize the School Board to apply for, obtain, and accept federal, state, private grant, or other aid, if any, which may be available for this project and to comply with all laws applicable to said project; and to authorize the School Board to pass any other vote and to take any other action necessary to carry out this vote, including acquisition and/or conveyance of any necessary utility easements to support the project?

MOTION by Mr. Lewis
Move Article 2 with recommendation by the Budget Committee.
SECOND by Mr. Goddu

Mr. Huard stated that he supported it for two reasons. There was no impact in the first year and that allowed the other bonds to be paid down more before the impact from this project hit. The other reason was that the plan was well done and well thought out. They could not stop here. It was Woodbury’s turn to be renovated.

Mr. Boyd stated that he was new to town but he had never seen so many school renovations done under budget. It was impressive what they had done.

Chairman Bettencourt stated that he looked at if the plan made sense, was the funding right, and was there a need. His answer was yes to all three points. The last work happened when he was still a student there. He felt that the environment for the educators was important too. Chairman Bettencourt spoke about his experience as a paraprofessional in the past. He thought there was a certain synergy that made sense for this project. The condition of the Woodbury was such that he would support the project. He stated that they needed to be mindful of the taxpayer sacrifice that they were asking for since all of the school renovation bonds were going on the tax rate at the same time. They needed to take a critical look at future budget requests and to maintain a delicate balance on the tax rate.

VOTE: 9-0-0 in favor. Motion passed unanimously.

Chairman Bettencourt thanked everyone who came out to speak on the Warrant Article. He thanked the school educators and School Board members including Mr. Carney who had given the presentation.
Chairman Bettencourt called a recess at 7:33 PM.

Chairman Bettencourt called the meeting to order at 7:36 PM.

07) TOWN WARRANT ARTICLES
Chairman Bettencourt stated that they were moving to voting on the Town Warrant Articles. They did not take preliminary votes on the Warrant Articles last week because of how late they received the Warrant Articles from the Town. They had decided they needed more time to review the articles. Mr. Lewis would move with recommendation and Mr. Goddu would second them. He would go to Selectman Bryant for the Board of Selectmen’s recommendation. They would not read all of the articles.

Mr. Campbell stated that Mr. Carney would vote in his place for the School District’s position on Article 24 since Mr. Campbell would be recusing himself.

Article 24 – Library Petition
Selectman Bryant stated that they were starting with the Library petition. He read the petition: “Shall the Town vote to raise and appropriate a sum of Twenty Thousand Three Hundred Twenty-Two Dollars ($20,322) being a 2.8% increase, such sum representing the cost of increased economic benefits for the employees of the Kelley Library, the amount being set by the cost of living increase determined by the Social Security Administration.”

MOTION by Mr. Lewis
Move Article 24 with recommendation by the Budget Committee.
SECOND by Mr. Goddu

Selectman Bryant stated that the Board of Selectmen had voted this Article ‘with recommendation.’ The library had always come forward with very frugal budgets and they appreciated that.

VOTE:  9-0-0 in favor. Motion passed unanimously.

Mr. Campbell returned to representing the School Board at the Budget Committee.
Chairman Bettencourt stated that the Budget Committee was only asked to vote on those that had a financial impact. That was why they were starting with Article 7 and not Article 1.

Article 7 – Land Acquisition Bond – Fire Station Land
MOTION by Mr. Lewis
Move Article 7 with recommendation by the Budget Committee.
SECOND by Mr. Goddu

Selectman Bryant stated that the Board supported this unanimously as it was critical for the future of the Fire Department.

VOTE:  9-0-0 in favor. Motion passed unanimously.
**Article 8 – Land Acquisition Bond – Intersection Improvements**

MOTION by Mr. Lewis

*Move Article 8 with recommendation by the Budget Committee.*

SECOND by Mr. Goddu

Selectman Bryant stated that the Board of Selectmen supported this article unanimously.

Mr. Huard stated that there was a story on Facebook about someone turning left onto Main Street and nearly causing an accident. The intersection had always been dicey. He would support it.

Mr. Edgerly stated that he had seen several accidents here. He was excited about this property purchase. The improvement would make the streets fit together better so he supported it.

Selectman Bryant stated that there were told they should support it and not get on Mrs. Glynn’s bad side.

Chairman Bettencourt stated that he supported this Article. They had community events in the area and adding parking improved safety and the convenience for attending those events. This made sense to him and he supported it.

**VOTE:  9-0-0 in favor. Motion passed unanimously.**

**Article 9 – West Duston Road Neighborhood Water and Sewer**

MOTION by Mr. Lewis

*Move Article 9 with recommendation by the Budget Committee.*

SECOND by Mr. Goddu

Selectman Bryant stated that the Board of Selectmen supported this unanimously with recommendation.

Mr. Boyd stated that this work would protect the Canobie Lake water source. They needed to protect the lake.

Mr. Huard asked if this was tied to another article.

Manager Dillon stated that this was related to the Road Program article which had the money for the road work.

Mr. Huard asked if it been brought up last year.

Manager Dillon stated that the Board had been discussing for the past year because the residents had brought this up at a Board of Selectmen meeting hoping to have it on the Warrant this year.

Mr. Huard stated that it made sense to wrap up the work at once.

**VOTE:  9-0-0 in favor. Motion passed unanimously.**
Article 10 – Policy Brook Flood Hazard Mitigation
MOTION by Mr. Lewis
Move Article 10 with recommendation by the Budget Committee.
SECOND by Mr. Goddu

Selectman Bryant stated that the Board felt this was a critical area. This would address the water moving from the north side of the street to the south side of the street and getting it to the floodplain. They supported it unanimously.

Mr. Lewis asked about making it contingent on getting the grant because that had been discussed at the last meeting.

Manager Dillon stated that language had been added to this Article making the Article contingent on receiving the CMAQ grant.

Selectman Bryant read the new language: “This project is contingent upon receiving the grant award from the Federal Emergency Management Agency (FEMA).”

VOTE: 9-0-0 in favor. Motion passed unanimously.

Article 11 – Stormwater Planning Project
MOTION by Mr. Lewis
Move Article 11 with recommendation by the Budget Committee.
SECOND by Mr. Goddu

Selectman Bryant stated that it was now contingent on the loan. The Board of Selectmen was unanimous in their support.

Chairman Bettencourt asked how confident the Town was about receiving the grant.

Selectman Bryant answered fairly confident.

Manager Dillon stated that they had done this type of project in the past and the NH DES was using Salem as the example of how to do it so there was a great chance they would be approved.

Chairman Bettencourt stated that they should move forward regardless of whether or not the Town received the loan. He had seen a lot of towns struggle with dealing with the MS-4 requirements and impaired waters. When the EPA came calling, they were talking in the millions of dollars to fix the problems. There were towns that would have real crises with coming into compliance and dealing with polluted waters. Chairman Bettencourt thought that it was great to get a grant for it. All of these water and sewer bonds were preventative measures that protected the Town from having a real crisis. He was in favor of saving money but they needed to do the right thing on these requests.

Mr. Huard asked where it was taking place in town.
Chairman Bettencourt stated that it was a general one for storm runoff issues all over town.

**VOTE: 9-0-0 in favor. Motion passed unanimously.**

**Article 12 – Wastewater Asset Management**

*MOTION by Mr. Lewis
Move Article 12 with recommendation by the Budget Committee.
SECOND by Mr. Goddu

Selectman Bryant stated that the Board of Selectmen voted 4 to 0 in favor of recommending. This Article also had contingent language related to getting the SRF funding added to it.

**VOTE: 9-0-0 in favor. Motion passed unanimously.**

**Article 14 – Road Program**

*MOTION by Mr. Lewis
Move Article 14 with recommendation by the Budget Committee.
SECOND by Mr. Goddu

Selectman Bryant stated that this was voted with recommendation from the Board of Selectman.

Mr. Huard asked how they did with last year’s program and if this amount was an increase over last year.

Roy Sorenson, Municipal Services Director, answered that this was the same amount as they had requested last year.

Mr. Huard asked if they finished using last year’s money.

Mr. Sorenson stated that they had one road remaining to finish from last year’s list.

Mr. Lewis asked for the balance in the associated reserve account.

Selectman Bryant stated that the money remaining included money for the ongoing work from 2019.

Nicole McGee, Finance Director, stated that the balance in the Roadway Capital Reserve Fund was $364,501. The Board had a policy to keep the fund at a certain threshold.

Mr. Goddu stated that he had concerns about this program. They seemed to spend the same amount on roads each year. He was not sure that they needed to spend this much on roads. Mr. Goddu stated that he drove each of the roads and some roads were in horrible shape. Some of the streets of them looked like they could wait. He had questions about Industrial Way, Bluff Street Extension, and Woodmeadow Drive. The West Duston area would need to be done because the streets would be torn up to do the water and sewer lines. He asked whether or not the Budget
Committee could cut the amount or not. Mr. Goddu also wanted to have a discussion on whether or not his observations about the roads were correct or not.

Chairman Bettencourt stated that the Budget Committee could not change the Warrant Article figures. They could only recommend or not recommend the Article. Deliberative Session could make changes to the dollar amounts.

Mr. Sorenson stated that they presented the program to the Board each year. It was based off of the Pavement Condition Index (PCI) and the lifespan of the road. He listed the two methods of work which were reconstruction of the road and mill and overlay of the road. Bluff Street Extension was the section to the bridge. This was the last section of the road to be done. Although a small section, it was in a wet area and needed to be reconstructed. Industrial Way was the worst of the commercial roads that remained to be done. They tried to do one industrial each year. Woodmeadow Drive would be done in two parts. The worst areas would be reconstructed and the rest would be mill and overlay. He spoke about the asphalt pricing and how the Road Committee worked. They presented the Road Program in September. The presentation had a lot of information on the roads including funding history. Mr. Sorenson encouraged them to review the information. He asked for their support.

Mr. Lewis stated that they were not presented with the Road Program presentation itself. He asked for a copy of the presentation.

Manager Dillon stated that he would provide that. He stated that some of that information was also on the Town website.

Selectman Bryant asked the Municipal Services Director to present on the PCI and the level that roads needed to be at to be considered good.

Mr. Sorenson stated that PCI ranged from 0 to 100 with 100 being a perfect road. He gave the levels for reconstruction which was 65 and under while mill and overlay and preventative maintenance work were done to roads with PCI about 65.

Chairman Bettencourt stated that he would vote with recommendation. The concerns raised by Mr. Goddu were valid. It was planned out and there was a fairness issue in changing the plan because people expected that their road to be done when it was their turn. The question would be if they could change it up and make it flexible so that they did not have the same number every year. He would support it because how to do the planning better was the domain of the Board of Selectmen and the folks at Municipal Services.

Mr. Goddu stated that he would not support it this year. He felt it should be in the Operating Budget and funded at half the level it currently was but that was for the Board of Selectmen to decide. The Budget Committee could not do that. He felt that this was a place where people could save money this year. It was time to press pause on the Road Program spending and slow it down.
Mr. Sorenson stated that if they let the mill and overlay lapse it would cost two and a half times that amount to reconstruct the same stretch of road. It had been level funded for several years. He invited people to look at the presentation.

Mr. Lewis asked for the cost per mile for mill and overlay and for reconstruction.

Mr. Sorenson stated that they could get that information to the Budget Committee but he did not have it offhand.

**VOTE: 7-2-0 in favor. Motion passed with Mr. Edgerly and Mr. Goddu opposed.**

**Article 15 – Traffic Signal System Optimization**

**MOTION by Mr. Lewis**

*Move Article 15 with recommendation by the Budget Committee.*

**SECONd by Mr. Goddu**

Selectman Bryant stated that the Board of Selectmen voted ‘with recommendation’ for this Warrant Article.

Chairman Bettencourt stated that he called the Commissioner of the NH DOT after the last meeting.

Manager Dillon thanked him for that. The Town was notified that they received had received the grant for this Article.

Chairman Bettencourt stated that he just asked them to let the Town know the status of the grant.

Mr. Huard asked if they were getting 80% of the cost through this grant.

Manager Dillon answered yes.

Selectman Bryant stated that Salem’s portion of this project was six cents on the tax rate.

**VOTE: 9-0-0 in favor. Motion passed unanimously.**

**Article 16 – SEA Collective Bargaining Agreement**

**MOTION by Mr. Lewis**

*Move Article 16 with recommendation by the Budget Committee.*

**SECONd by Mr. Goddu**

Selectman Bryant stated that the Board of Selectman moved this with recommendation.

Chairman Bettencourt stated that this unit would be back next year for another contract.

**VOTE: 9-0-0 in favor. Motion passed unanimously.**
**Article 17 – Establishment of an OPED Trust**

**MOTION by Mr. Lewis**

Move Article 17 with recommendation by the Budget Committee.

**SECOND by Mr. Goddu**

Selectman Bryant stated that the Board of Selectmen moved with recommendation. This would help with the Town’s bond rating.

Chairman Bettencourt stated that a higher rating brought down interest rates and saved money overall.

**VOTE: 9-0-0 in favor. Motion passed unanimously.**

Chairman Bettencourt stated that took care of the Town items. Next up was the Town Deliberative Session on Saturday the 1st of February at 9AM and then the School Deliberative Session on the following Thursday, February 6th at 7PM. Deliberative Session was the time to engage in everything that had been discussed at this meeting.

Selectman Bryant stated that they were in good shape and the culvert was coming along. That was the major project in town now.

Mr. Goddu asked about the Warrant Article for the Tax Collector becoming an appointed position and if there was a financial impact. He asked how it worked. There was a Warrant Article to change from an elected position and an election to fill the office.

Selectman Bryant stated that with the appointed position the Town had the opportunity to review resumes before choosing the person. The argument for the elected position was a citizen’s trust issue. It came up because of the current Tax Collector’s retirement after having been with the Town for 34 years. The only issue would be if someone was elected for the year and then did a poor job which created financial problems. He did not think there was much impact on the budget because the position would be paid the same either way.

Manager Dillon stated that they would be electing a new Tax Collector on March 10th. If the residents voted in favor of it becoming an appointed position then that would take effect next year at election time. The person elected this year would serve for one year under that scenario. It would be a probationary term. If they did a good job then he would plan to appoint them to continue serving in the position. If they did not do a good job then they would screen candidates to find a qualified person.

Mr. Goddu stated that they would elect someone for two years.

Manager Dillon stated that it would be for one year if this passed. Under the law it would take effect after next year’s Town Meeting.

Mr. Goddu asked how long the person would normally serve.
Manager Dillon answered three years.

Mr. Goddu stated that they would be negating the voters’ choice who elected the person to a three-year term.

Manager Dillon answered no. It was still the public who was voting to change it to a one-year term by making the position an appointed one. The RSA was specific in what the Warrant Article had to say.

Mr. Lewis asked what happened to the rest of the term if the person was not doing a good job and was not appointed.

Manager Dillon stated that if the change to appointed happened then it would be a one year either way.

Mr. Huard stated that his position on elected versus appointed position was qualifications. They could not have a screening process for an elected position while they could for an appointed position.

Manager Dillon stated that they had someone qualified who had been in the position. Ideally, they should have had it on the ballot in a different year to avoid confusion but because the person in the position was very qualified, they did not. He had people looking at this as a job opportunity and there was no guarantee that those people were qualified.

Mr. Huard stated that he would want someone qualified to be in this position. He would not want to risk it on an election.

Selectman Bryant stated that most Tax Collectors are appointed now.

Mr. Campbell stated that the School District continued to go through the school year. They had a presentation on programs at Fisk talking about the support provided to the students with social or emotional issues. Tomorrow night was informational meeting on the Woodbury renovations at 7 PM at the Seifert Auditorium. There would be some tours coming up on a Saturday and one evening.

Chairman Bettencourt stated that tonight was the final regular meeting this session. Two seats were up with one member running for re-election and one member was not. He wanted to thank everyone for their efforts. They usually had a short meeting before the Deliberative Sessions. Chairman Bettencourt wished Mr. Goddu luck in the election. He thanked the person who was retiring for their service.

Mr. Plante thanked Chairman Bettencourt for recognizing his service. He had enjoyed the last four years but he had decided not to run again.

Selectman Bryant thanked Mr. Plante for his service.
MOTION by Mr. Bryant to adjourn the meeting at 8:27 PM.
SECOND by Mr. Campbell
VOTE: 9-0-0 in favor. Motion passed unanimously.

Minutes recorded by: Jeremiah Lamson
Approved: __________________________
Date: __________________________