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**MINUTES OF THE
BOARD OF SELECTMEN**

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**Regular Meeting of
June 15, 2020**

10 The Board of Selectmen held a virtual meeting on Monday, June 15, 2020 at Salem Town Hall,
11 33 Geremonty Drive, Salem, NH.

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16 **PRESENT:** Chairman Michael J. Lyons, Selectwoman Lisa Withrow, Selectman Jim Keller,
17 Selectman Cathy Stacey, Selectman Robert Bryant, and Chris Dillon (Town Manager).

18
19

20 **CALL TO ORDER:**

21 Chairman Lyons began by calling the meeting to order at 7:00 p.m.

22
23

24 **1. Meeting Minutes:**

25 **MOTION:** by Selectman Keller

26 *Move to approve the Board of Selectmen Meeting Minutes from June 1, 2020.*

27 **SECOND:** by Selectwoman Withrow

28 **ROLL CALL VOTE:** 5-0-0

29 **SELECTMAN BRYANT – YES**

30 **SELECTMAN KELLER – YES**

31 **CHAIRMAN LYONS – YES**

32 **SELECTWOMAN WITHROW – YES**

33 **SELECTWOMAN STACEY - YES**

34 **The motion passed unanimously.**

35
36

37 **2. Chairman Comments:**

38 None.

39
40

41 **3. Salem Public Hearing – Proposed Acceptance of Donations of Gift Cards, Food, and
42 Supplies for Various Departments Valued at \$21,528**

43 Chairman Lyons opened the Public Hearing at 7:03 PM.

44
45
46

47 Manager Dillon stated that the packet had a memo from the Finance Director covering all of the
48 donations and gifts given to the Police, Fire, and Municipal Services Departments. A list of all of
49 the donations and gifts was attached to the memo. People were very generous in giving to the
50 Town during this pandemic. The total value of everything received was \$21,528 so a Public
51 Hearing was required in order to accept the donations and it could be accepted collectively
52 instead of doing them individually. Manager Dillon gave the phone number for the public to call
53 in but no members of the public called.

54
55
56

57 Nicole McGee, Finance Director, stated that the donations were also able to be used as an offset
58 to the Town match for the FEMA grants that the Town received.

1 **MOTION:** by Selectman Bryant

2 *Move in accordance with RSA 31:95(b) that the Board of Selectmen accept donations of food,*
3 *supplies, and gift cards, for various town departments by numerous individuals and*
4 *organizations with a total estimated value of \$21,528.*

5 **SECOND:** by Selectwoman Withrow

6
7 Selectman Bryant stated that it would great if the list of people could be put up on the television
8 station so that the Town could thank them all.

9
10 Chairman Lyons closed the Public Hearing at 7:06 PM

11
12 **ROLL CALL VOTE:** 5-0-0

13 **SELECTMAN BRYANT** – **YES**

14 **SELECTMAN KELLER** – **YES**

15 **CHAIRMAN LYONS** – **YES**

16 **SELECTWOMAN WITHROW** – **YES**

17 **SELECTWOMAN STACEY** - **YES**

18 **The motion passed unanimously.**

19
20 **4. Proposed Acceptance of a Donation from Avon Protection of Five Specialized Personal**
21 **Protection Equipment (PPE) Helmets Valued at \$4,500**

22 Manager Dillon stated that this donation came in after the notice was prepared for the Public
23 Hearing on the other donations.

24
25 Fire Chief Larry Best stated that this donation came from Avon Protection. The five helmets
26 were specialized protective equipment that the Town had looked into. These came in as a
27 donation after Salem was looking to get equipment in order to deal with possible demonstrations.
28 The donated equipment came in quickly after the Town contacted Avon Protection to see about
29 purchasing the equipment.

30
31 Selectman Bryant asked if a thank you letter had been sent to Avon Protection.

32
33 Chief Best stated that he had one drafted which would go out tomorrow.

34
35 **MOTION:** by Selectman Bryant

36 *Move that the Board of Selectmen accepts a donation to the Fire Department of*
37 *Five (5) Personal Protection Equipment (PPE) Helmets from Avon Protection*
38 *valued at \$4,500.*

39 **SECOND:** by Selectwoman Withrow

40 **ROLL CALL VOTE:** 5-0-0

41 **SELECTMAN BRYANT** – **YES**

42 **SELECTMAN KELLER** – **YES**

43 **CHAIRMAN LYONS** – **YES**

44 **SELECTWOMAN WITHROW** – **YES**

45 **SELECTWOMAN STACEY** - **YES**

46 **The motion passed unanimously.**

1 **5. Proposed Acceptance of \$335,571.20 Representing the Amount of the State of NH First**
2 **Responders Stipend**

3 Manager Dillon stated that the Governor gave an extra stipend to Police and Fire First
4 Responders. The Board had discussed this at a previous meeting. The total of everything came to
5 \$335,571.20 for the stipend. The Board of Selectmen needed to accept the money in order to pay
6 the stipend out.

7
8 **MOTION:** by Selectman Bryant

9 *Move in accordance with RSA 21-P:43 that the Board of Selectmen hereby accepts the NH*
10 *First Responders Stipend in the amount of \$335,571.20; and further authorize the Town*
11 *Manager to sign any and all documents necessary to effectuate payments.*

12 **SECOND:** by Selectwoman Withrow

13 **ROLL CALL VOTE:** 5-0-0

14 **SELECTMAN BRYANT** – **YES**

15 **SELECTMAN KELLER** – **YES**

16 **CHAIRMAN LYONS** – **YES**

17 **SELECTWOMAN WITHROW** – **YES**

18 **SELECTWOMAN STACEY** - **YES**

19 **The motion passed unanimously.**
20

21 **6. Vote on Proposed Acceptance of Land Donation Consisting of a Portion of 7 Queen**
22 **Anne Lane Adjacent to Water Treatment Plant**

23 Manager Dillon stated that this item had had the two public hearings as required by Statute. It
24 was up to the Board to decide whether or not to accept the property.

25
26 **MOTION:** by Selectman Bryant

27 *Move that the Board of Selectmen hereby accepts a donation of land known as a portion of 7*
28 *Queen Anne Lane, Map 63, Lot 3593 from Three Queens, LLC (William Buckley).*

29 **SECOND:** by Selectwoman Stacey

30 **ROLL CALL VOTE:** 5-0-0

31 **SELECTMAN BRYANT** – **YES**

32 **SELECTMAN KELLER** – **YES**

33 **CHAIRMAN LYONS** – **YES**

34 **SELECTWOMAN WITHROW** – **YES**

35 **SELECTWOMAN STACEY** - **YES**

36 **The motion passed unanimously.**
37

38 **7. Discussion on Request to Purchase Town Owned Property at 3 Millville Circle**

39 Manager Dillon stated that the Town had received a request to have the Town sell the property at
40 3 Millville Circle. The person living at 5 Millville Circle wanted to be able to move the septic
41 and would like to buy the adjacent property at 3 Millville Circle in order to have more land for
42 putting in a replacement septic system. The parcel at 3 Millville was taken by tax deed in 1967.
43 The Town would have to follow the process set by the voters at Town Meeting and have the
44 parcel appraised. The requestor had wanted to speak to the Board but were not present on the
45 meeting. The Health Officer went and confirmed that it would be easier for the requestor to buy
46 the land in order to move the septic then to have to locate the septic system on the existing

1 property. The Municipal Services Department did not need the land. The value of the parcel was
2 a minimal amount. The property would have to be sold at auction. In the few other cases like
3 this, people were told to do a petitioned Warrant Article at Town Meeting. He wanted to know if
4 there was any interest in selling before starting the process.

5
6 Selectman Bryant asked if they knew how much the parcel was worth now.

7
8 Manager Dillon stated that it was about a few thousand dollars. It would be well below the
9 \$30,000 threshold requiring the request to go to Town Meeting.

10
11 Selectman Bryant stated that the parcel was landlocked by a lake and a guardrail so he was not
12 sure anyone else would want the parcel. It seems like it would help alleviate the problem for the
13 homeowner next door.

14
15 Selectwoman Stacey stated that she would want to see a clause that it was just to be used for the
16 septic system and not for building a house.

17
18 Selectwoman Withrow stated that she was supportive of selling it.

19
20 Chairman Lyons stated that he was supportive too.

21
22 Manager Dillon stated that he would start the review process and report back to the Board.

23 24 **8. Municipal Services – Update on Remediation for Former Waste Water Treatment** 25 **Plant**

26 Manager Dillon stated that there was memo in the packet from the Municipal Services Director.
27 GeoInsight was working on preparing remediation efforts at the former Wastewater Treatment
28 Plant.

29
30 Roy Sorenson, Municipal Services Director, stated that they had two people, Michael Dacey and
31 Darrin Santos, from GeoInsight who would present on the efforts to clean up the WWTP. There
32 were two big items that needed to be discussed which were the foundation of the main building
33 and the soil contamination of the big field.

34
35 Mike Dacey, GeoInsight Manager, stated that they had been working on the project. The
36 presentation covered the groundwater contamination and building remediation. He started with
37 the Pre-Design Investigation and the building issues. The fieldwork was done for the PDI with
38 two primary areas of soil contamination found. Seven areas were investigated with 80 soil
39 borings and 97 soil samples taken. 2 monitoring wells were replaced, 11 new monitoring wells
40 were added, and three smaller wells were installed. Three rounds of groundwater sampling were
41 done in order to get a better understanding of the plume from the contamination. Mr. Dacey
42 covered the key findings. The main source areas were identified as the former open channel and
43 the former sludge pits. The contamination in the soil down to seven feet was readily accessible
44 for removal. The contamination that was seven to fifteen feet deep still could possibly be
45 removed through excavation. The contamination of the soil that was greater than fifteen feet in
46 depth would require advanced techniques. He covered the contamination spread. TCE was the

1 driver but other VOCs including vinyl chloride also exceeded the permitted levels. Water quality
2 would improve once the contamination was removed. Even if the soils were removed completely
3 there would still be groundwater monitoring and restrictions on the property. They had started a
4 study of PFAS but were unsure of the status and impact on the remediation efforts. They thought
5 that they if got rid of the other contaminants then they could get the amount of PFAS reduced.
6 Mr. Dacey covered the delineation of contamination within the different soil depths. There were
7 three layers on the site. He went over the next steps which was preparing a conceptual remedial
8 plan by the end of June to the Town for review. After that review they would submit the final
9 report to the DES for approval once it was completed and then plan for bidding on the
10 remediation in the fall.

11
12 Darrin Santos, GeoInsight, covered the building contamination. There was PCB paint
13 everywhere in the basement that bled into the concrete. The piping inside would need to be
14 removed because it was contaminated. They had successfully found one local place to dispose of
15 the piping. There were two options for the cleanup of the PCB paint which were to demo the
16 entire basement and remove it or to remove just the paint and the contaminated portions of the
17 concrete. The cost estimate was \$284,000 for removing the piping which was less than Town's
18 previous cost estimate for this project. They were moving forward with a plan to remove the
19 piping and get EPA approval for the removal. They could do that removal in the Fall. The next
20 part of the project was removing the paint which could be the removal of everything for around
21 \$2 million or the targeted removal for \$1.23 million. The estimate was for disposal at a site in
22 Rochester but the cost would be more if they had to travel farther away for disposal. Option 1
23 was more straightforward and would resolve the contamination issue forever but the cost was
24 higher and would have more contractor involvement in determining the actual cost. Sheet piling
25 would need to be done to keep the site open once the foundation was removed. Mr. Santos then
26 went over Option 2 which had a lower cost estimate but might require more testing and restaging
27 of the contractor for more removal if testing found additional contamination issues after the
28 initial work was done. The estimate for the removal of the two inches of concrete was \$700,000.
29 If the Board chose this option then GeoInsight would have to look at the long-term prospects for
30 the site.

31
32 Chairman Lyons stated thank you.

33
34 Selectman Bryant asked how long the plant was running before it was taken offline.

35
36 Mr. Sorenson stated that it went offline in 1984.

37
38 Selectman Bryant asked how long the contamination took to get to the depths that were found.

39
40 Mr. Dacey stated that it depended on the soils. This area had a downward gradient and there was
41 sand that allowed permeation and sludge was heavier than water and sank. They could have a
42 mass of contamination in five years. The trench was filled in a north to south manner and there
43 may have been some illegal dumping in the area too because the gates were not secured back
44 then. The regular use contributed to the problem and the Town started to use the facility in the
45 1960s.

1 Selectman Bryant stated that a few years ago there was the suggestion to pump a yeast
2 concoction into the contamination to clean it up. He asked if that had been worthwhile.

3
4 Mr. Dacey stated that GZA at some point had had moved over to the residual impact area instead
5 of focusing on the main source area of the contamination during their cleanup work. Towards the
6 end of that, the DES told GZA to back off that and focus on the main area of contamination.

7
8 Selectman Keller asked what the timeframe to get the property back to use if the remediation was
9 done.

10
11 Mr. Sorenson stated that the \$2 million estimate was for the basement. The cost for the soil
12 removal would be higher.

13
14 Mr. Dacey stated that it would be a couple million dollars to clean up the soil.

15
16 Selectman Keller asked if there were any grants available.

17
18 Mr. Dacey stated that there was not for the groundwater issue but maybe a grant would be
19 available for the building clean-up.

20
21 Mr. Santos stated that the DES had a grant program. It was not a huge. The Town not eligible for
22 federal grants because they were the party responsible for causing the contamination.

23
24 Selectman Keller stated that they should get rid of the contamination entirely and completely
25 remove the basement. He wanted to see the whole number. There were still unknowns with
26 Option 2 which might get it to the same cost as Option 1.

27
28 Chairman Lyons concurred that Option 1 would be the way to go. He asked if he could get a
29 timeline that showed the decision points and when the Town would get the end. Chairman Lyons
30 asked if that was something they could come back with.

31
32 Mr. Sorenson stated that they could get a solid number for the main building now. Mr. Davey
33 would have to come back in month with the estimate on the soil remediation. The Board would
34 make a decision on how to proceed and they could get solid numbers for the fall.

35
36 Chairman Lyons asked if Mr. Dacey and Mr. Santos were part of the same outfit.

37
38 Mr. Dacey answered yes. They were each tackling different aspects of the cleanup.

39
40 Chairman Lyons stated that he wanted to see the whole thing not just pieces of the cleanup. He
41 asked if that could be done.

42
43 Mr. Dacey stated that was the plan. They would have it in a month. They had just gotten the 3-D
44 imaging of the ground and were now preparing the cleanup plan.

45
46 Chairman Lyons stated that they would get it in a month.

1 Selectman Bryant stated that this had been an ongoing mess for over thirty years. He wanted to
2 get it finished. He was all for speed as long as it was effective.

3
4 Chairman Lyons stated thanks.

5
6 **9. Assistant Town Manager – Discussion on Appointment of Citizen Capital Improvement
7 Program Committee Member**

8 Manager Dillon stated that the membership of the CIP Committee included a citizen member and
9 the Assistant Town Manager was here to address that vacancy.

10
11 Bill Scott, Assistant Town Manager, stated that they had appointments from the Board of
12 Selectmen, the Planning Board, and the Budget Committee along with the Finance Director.
13 There were two citizens who expressed an interest in serving as the citizen member: Thomas
14 Haynes and Everett McBride. Mr. Scott presented the plan for the Committee meetings on
15 Thursday mornings starting with the Fire Department this Thursday. They were hoping to finish
16 their business in time for the July 27th Board of Selectmen meeting. There were two candidates
17 for the citizen position and the Board had all of the submittals for the candidates.

18
19 Selectman Keller asked if the Town issued a Call for Candidates for this position.

20
21 Mr. Scott answered yes. He stated that they had one candidate form from Thomas Haynes and
22 Everett McBride submitted an email with his interest.

23
24 Chairman Lyons asked for the schedule again.

25
26 Mr. Scott stated that they would start with Fire and the meetings would begin at 8:30 AM on
27 Thursday.

28
29 Selectwoman Withrow asked if Mr. Haynes meet the requirements for the citizen appointee.

30
31 Mr. Scott answered that the person met the criteria based on his experience as a construction
32 contract manager.

33
34 **MOTION:** by Selectman Bryant

35 ***Move that the Board of Selectmen appoint Thomas Haynes to the Citizen position on the
36 Capital Improvement Program Committee.***

37 **SECOND:** by Selectwoman Withrow

38 **ROLL CALL VOTE:** 5-0-0

39 **SELECTMAN BRYANT – YES**

40 **SELECTMAN KELLER – YES**

41 **CHAIRMAN LYONS – YES**

42 **SELECTWOMAN WITHROW – YES**

43 **SELECTWOMAN STACEY - YES**

44 **The motion passed unanimously.**

45
46 Chairman Lyons stated thank you.

1 **10. Municipal Services – Discussion on Southern NH Regional Water Line Project**
2 **Contract S1C Bid Award**

3 Manager Dillon stated that there was a memo from Mr. Sorenson on this item in the packet.
4

5 Mr. Sorenson stated that this item was the last piece of the regional water line project. It was on
6 Route 111 out to Klemm's Mobil. The low bid was from American Excavating. The Regional
7 Water Line from Derry to Salem was done. They would do a startup of the line tomorrow. Derry
8 still had some issues but they expected water flows in two to three weeks.
9

10 Selectman Bryant asked if it was going on 111 because he thought it was going on Range Road.
11

12 Mr. Sorenson said that the State chose to follow 111 instead of Range Road.
13

14 Selectman Bryant asked about the metering of the line.
15

16 Mr. Sorenson stated that each property would be individually metered and there would be two
17 master meters with one each at the Derry and Salem ends.
18

19 Chairman Lyons stated thank you.
20

21 **11. Municipal Services - Discussion on Depot Project Building Demolition Bid Award**

22 Mr. Sorenson stated that they were asking to approve the bid. 20% of the total was the Town's
23 cost. The total was about \$200,000 less than what was previously estimated.
24

25 Chairman Lyons asked if performance bonds were covered in the contract.
26

27 Mr. Sorenson answered yes. The State had approved the terms of the contract. It was a reputable
28 company which was awarded the work.
29

30 **MOTION:** by Selectman Bryant

31 *Move that the Board of Selectmen, as agents to expend the Zone 2 Traffic Impact Fees, hereby*
32 *authorizes an expenditure of up to \$75,551.11 to be dispersed for the Depot Intersection –*
33 *Building Demolition work and Construction Engineering Services*

34 **SECOND:** by Selectwoman Withrow

35 **ROLL CALL VOTE:** 5-0-0

36 **SELECTMAN BRYANT – YES**

37 **SELECTMAN KELLER – YES**

38 **CHAIRMAN LYONS – YES**

39 **SELECTWOMAN WITHROW – YES**

40 **SELECTWOMAN STACEY - YES**

41 **The motion passed unanimously.**
42

43 **12. Municipal Services – Discussion on Depot Project Utility Relocation**

44 Mr. Sorenson stated that there were utilities in the Depot which were being moved underground.
45 All of the poles within a 350-foot radius around the Depot would be removed. Everything was
46 coming down. Electric service would be in its own location. Everyone else was sharing a service

1 conduit. This was the Town’s share of the cost. A company was chosen for the work and that
2 company also won the Liberty Utility bid. It was an important project. Some poles would remain
3 for now until the work was finished.

4
5 Chairman Lyons asked who was in the combined conduit.

6
7 Mr. Sorenson gave the list of Comcast, Consolidated Communications, Crown Castle, First
8 Light and Verizon Business. It would be a series of conduits similar to what was done by the
9 Route 28 culvert.

10
11 Chairman Lyons asked to confirm it was a single contractor doing the work and who would be in
12 charge.

13
14 Mr. Sorenson answered yes and the Town would be the one in charge.

15
16 Chairman Lyons stated that the Town owned the technical side. He asked if that would be done
17 in-house.

18
19 Mr. Sorenson stated that the Town would need a separate person to oversee the project and that
20 was a shared cost. They had a contingency in case contaminated soils were found while doing
21 the work.

22
23 **MOTION:** by Selectman Bryant

24 *Move that the Board of Selectmen, as agents to expend the Zone 2 Traffic Impact Fees, hereby*
25 *authorizes expenditure of up to \$43,243.12 to be dispersed for the Depot Intersection – Utility*
26 *Relocation and Engineering Services.*

27 **SECOND:** by Selectman Keller

28 **ROLL CALL VOTE:** 5-0-0

29 **SELECTMAN BRYANT – YES**

30 **SELECTMAN KELLER – YES**

31 **CHAIRMAN LYONS – YES**

32 **SELECTWOMAN WITHROW – YES**

33 **SELECTWOMAN STACEY - YES**

34 **The motion passed unanimously.**

35
36 **13. Municipal Services – Update on Route 28 Water and Sewer Infrastructure**
37 **Improvements**

38 Mr. Sorenson gave the updated numbers with 96% of the construction contract and 91% of the
39 engineering contract was paid out. Contract time was expended. The only outstanding items were
40 the guard rails and any remaining payments for police details. He would do a wrap up of the
41 project.

42
43 Selectman Keller stated good work.

44
45 **14. Discussion on 2020/2021 Town Meeting/Budget Review Calendar**

46 Manager Dillon stated that Budget Committee had approved their meeting schedule through

1 September. He brought the Meeting Calendar to the Board. Selectwoman Withrow had some
2 conflicts with the budget meeting dates. He was able to move one meeting to the Media Center.
3 There were some limits on moving the other meeting dates.

4
5 Chairman Lyons stated that he wanted to avoid possible tie votes.

6
7 Selectman Keller asked what they expected for revenues from the State in the process and would
8 that happen like expected this year. The reason they pushed out the schedule was to be more
9 definitive on costs like insurances. Selectman Keller asked if they had had discussions with the
10 carriers to ensure that they would get the information in on time. This year would be fraught with
11 delays and uncertainty. He expected it would be late in process to get the information they
12 normally had at that time.

13
14 Chairman Lyons stated that he would do his best to arrange the meetings to avoid tie votes.

15
16 Manager Dillon stated that he tried to take last year's Meeting Calendar and tweak it. Things
17 seemed to be running behind where they were at the same time last year.

18
19 Chairman Lyons stated that no boards should be coming in to a meeting at a Town building
20 without going to the Town Manager about using the building.

21
22 **15. Discussion on Individual Employment Agreements Policy**

23 Manager Dillon stated that during a review of policies legal counsel suggested that a lot of towns
24 had employment contracts with Police Chiefs and Fire Chiefs similar to what they had with the
25 Town Manager. Those towns put term limits in the employment agreements. If the town was not
26 happy or did not like direction the person was taking then the town could choose not to renew the
27 contract. He cited the RSA for removal of Police Chiefs (105:2-a) and the RSA (154:5) for
28 removal of Fire Chiefs which required going before a judge in order to get permission for
29 removal. The courts had given guidance that agreements with term limits were okay legally.
30 Manager Dillon checked with NHMA and they concurred that this could be done. Manager
31 Dillon covered the proposed motions to make changes to the Employment Agreement Policy.

32
33 Selectman Keller asked if the principal goal was to provide an end date for the person's
34 employment contract.

35
36 Manager Dillon answered yes.

37
38 Selectman Keller stated that once the Board gave the ability to the Town Manager to sign the
39 employment contract then Town Manager could construct the contract as they wanted and sign
40 it. The Board of Selectmen would have no recourse once that was done. It was a problem for him
41 based on the history of those positions. Selectman Keller stated that it used to be the case that if
42 an end date was in the offer letter then that was the end date for the position unless a new offer
43 letter was signed. Contracts turned into negotiations which turned into custom contracts for each
44 person. There was a reason that this policy was put into place. The Board wanted to only offer
45 the benefits that were in the handbook. Unless something had changed in the law then he wanted
46 to use the offer letter to put the end date for the appointment of the person.

1 Selectwoman Withrow stated that she was going to agree with Selectman Keller on this.

2
3 Chairman Lyons stated that the Town needed to be able to extricate itself without writing a big
4 check which had been done in the past. He wanted to know the options for avoiding the big
5 check problem.

6
7 Manager Dillon stated that the two options without this change were writing a big check or to go
8 to a judge to have them potentially remove the person.

9
10 Chairman Lyons asked if that was the position of counsel.

11
12 Manager Dillon answered yes.

13
14 Chairman Lyons stated that he had been in meetings with big checks. People would look to
15 maximize the equity they had in the contract. He did not want to write those big checks so he
16 supported the idea here.

17
18 Selectman Keller stated that if the contract was just stating that the employment ran until a set
19 date and that was the contract then he was okay with it. He did not support a contract that
20 included other employment terms.

21
22 Chairman Lyons stated that he understood the point. He asked if the Town Manager could allay
23 the concerns raised about the amendments.

24
25 Manager Dillon suggested tabling this item and he would come back with a contract that might
26 address the concerns.

27
28 **MOTION:** by Selectman Bryant

29 *Move that the Board of Selectmen table discussion on the Individual Employment Agreements*
30 *Policy.*

31 **SECOND:** by Selectman Keller

32 **ROLL CALL VOTE:** 5-0-0

33 **SELECTMAN BRYANT** – **YES**

34 **SELECTMAN KELLER** – **YES**

35 **CHAIRMAN LYONS** – **YES**

36 **SELECTWOMAN WITHROW** – **YES**

37 **SELECTWOMAN STACEY** - **YES**

38 **The motion passed unanimously.**

39
40 **16. Town Manager's Report/Questions from Board of Selectmen**

41 Manager Dillon stated that he received some information from the Fire Chief on the Emergency
42 Operations. The EOC update included that Salem had 57 active cases and 268 total cases of
43 COVID-19. New Hampshire had 320 deaths. The State lifted the Stay at Home order as of today.
44 It removed the ten-person limit on gatherings. Businesses would be able to reopen. The
45 information was on the State website. The State was looking to test as many people as they
46 could. The nearest testing location was in Londonderry at the Park and Ride. The Fire

1 Department was responding to 14 calls per day which was about the amount they normal had
2 before the pandemic. Inspectional services was busy doing checks on restaurants and businesses
3 along with their regular calls. Town Hall did open today and he had photos of it but his computer
4 did not allow him to show them. Manager Dillon started to go over the process. There was
5 someone outside who checked to make sure people had everything they needed for their
6 transaction before people started waiting in line to process their transactions.

7
8 Town Manager Dillon dropped off the meeting at this point.

9
10 Chairman Lyons suggested continuing on another day because the Town Manager had computer
11 issues.

12
13 **17. Old Business/Tabled and Pending**

14 **a. Consider Amendment to Salem Municipal Code Chapter 33 – Ethics**

15
16 **18. Additions and/or Requests by Public or Board by Vote:**

17 Chairman Lyons gave the phone number for the public to call in. No public input was received.

18
19 Selectwoman Withrow stated that the police did a lot to protect citizens and residents over the
20 past weekend and she wanted to thank them for protecting the businesses and the residents.

21
22 Selectwoman Stacey stated that she also wanted to thank the Sheriff’s Office, the State Police,
23 the National Guard, and the Salem Fire Department as well.

24
25 **19. Upcoming Meetings**

- 26 • July 13, 2020
- 27 • July 27, 2020
- 28 • August 17, 2020
- 29 • August 31, 2020

30
31 **ADJOURNMENT AT 8:39 P.M.**

32 **MOTION:** by Selectman Keller

33 ***Move to adjourn at 8:39 PM.***

34 **SECOND:** by Selectman Bryant

35 **ROLL CALL VOTE:** 5-0-0

36 **SELECTMAN BRYANT** – **YES**

37 **SELECTMAN LYONS** – **YES**

38 **CHAIRMAN KELLER** – **YES**

39 **SELECTWOMAN WITHROW** – **YES**

40 **SELECTWOMAN STACEY** - **YES**

41 **The motion passed unanimously.**

42
43 Notes/minutes taken by: Jeremiah Lamson

44 Approved: Board of Selectmen

45 Date Approved: _____