Request for Qualifications
Maintenance and Repair of Emergency Generators
Town of Salem, NH
June 2018
RFQ (2018-022)

ADDENDUM No. 1

QUESTIONS:  Answers in bold italic

July 09, 2018:

1. **QUESTION:** What are the kw sizes model numbers of the 26 generators?

*This is NOT a services proposal and while costs will be considered the basis of the award will be made proportionately and predominately to the qualifications*

Section 4: Evaluation Process

*Proposals will be evaluated based on the following criteria:*

**A. Qualifications and Experience  70%**

1. Appropriateness and qualifications of the personnel, experience, licensing, training, and certifications.
2. Equipment and facilities for the specified services.
3. Ability to perform services described in the required manner and time frame.

**B. References  20%**

Comments from references regarding proposer’s responsiveness to customer requirements, compliance with the contract terms, conditions, and work quality.

**C. Costs  10%**

Based on the costs indicated in the submitted Proposal Rate Sheet described in Section 3-H.

3- H.  Proposal Rate Sheet
1. Provide a comprehensive Rate Sheet with Unit Rates which shall include: labor, equipment, and any related costs to complete work in strict compliance with the specifications, terms, and conditions set forth in the Scope of Services (Section 2). Attach a Rate Sheet.
2. Provide an Active Account/Contract maintenance agreement with major/minor PM costs per unit type.
3. Include both Straight Time and Overtime rates per hour.
4. Emergency Rates and Minimums if applicable
5. Include a Materials Markup Percentage (Actual Cost Plus).

July 13, 2018:

2. QUESTION: Could you provide more detailed information on the generators such as model #, serial #, fuel type, size (kw) ?

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