

# Town of Salem

Building Division, Town Hall, 33 Geremonty Drive, Salem, NH 03079

Telephone: 603-890-2020 Fax: 603-898-1223

See Sign Ordinance at [www.townofsalemnh.org](http://www.townofsalemnh.org)

## Application for Sign Permit

*(This is not a Sign Permit)*

NOTE: Permits are issued 8:30-9:30am and 4:00- 5:00pm

DATE \_\_\_\_\_ PERMIT # \_\_\_\_\_

STREET ADDRESS OF SIGN: \_\_\_\_\_

NAME OF BUSINESS \_\_\_\_\_

PHONE # \_\_\_\_\_

MAP \_\_\_\_\_ LOT \_\_\_\_\_ UNIT \_\_\_\_\_ ZONE \_\_\_\_\_

SIGN COMPANY: NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE # \_\_\_\_\_

HISTORIC DISTRICT? \_\_\_\_\_ PERMISSION FROM PROPERTY OWNER? \_\_\_\_\_

DOES SIGN COMPLY WITH OR REQUIRE APPROVAL FROM PLANNING BOARD? \_\_\_\_\_

### Check applicable description and note #, dimensions, and sf of sign:

\_\_\_ **Face change** (copy change only; same size and location) \_\_\_\_\_

\_\_\_ **Temporary signs:** (note dates;14 days max.) \_\_\_\_\_

\_\_\_ **New business sign** (note dates; 30 days max.) \_\_\_\_\_

\_\_\_ **Free standing or pylon** (also note lot frontage) \_\_\_\_\_

\_\_\_ **Wall sign** (also note store frontage) \_\_\_\_\_

\_\_\_ **Misc.:** (explain) \_\_\_\_\_

**Sign illumination** \_\_\_\_\_

**Height of sign** \_\_\_\_\_

**Setbacks to property lines:** Front \_\_\_\_\_ Side \_\_\_\_\_ Rear \_\_\_\_\_

**Please provide photos/drawings of existing and proposed signs**

**Street numbers are required on all freestanding signs**

**Dig Safe #** \_\_\_\_\_

**Does this sign need an ELECTRICAL permit?** \_\_\_\_\_

**Electrical Ratings** \_\_\_\_\_

**UL Or Other Approved Lab Listing Numbers** \_\_\_\_\_

ESTIMATED COST: \_\_\_\_\_ FEE \_\_\_\_\_

Additional Information \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Owner/Contractor

\_\_\_\_\_  
Planning Board Agent

\_\_\_\_\_  
Building Official