

# Town of Salem

Building Division, Town Hall, 33 Geremonty Drive, Salem, NH 03079

Telephone: 603-890-2020 Fax: 603-898-1223

See Sign Ordinance at [www.townofsalemnh.org](http://www.townofsalemnh.org)

## Application for Sign Permit

(This is not a Sign Permit)

NOTE: Permits are issued 8:30-9:30am and 4:00- 5:00pm

DATE \_\_\_\_\_ PERMIT # \_\_\_\_\_

STREET ADDRESS OF SIGN: \_\_\_\_\_

NAME OF BUSINESS \_\_\_\_\_

PHONE # \_\_\_\_\_

MAP \_\_\_\_\_ LOT \_\_\_\_\_ UNIT \_\_\_\_\_ ZONE \_\_\_\_\_

SIGN COMPANY: NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE # \_\_\_\_\_

HISTORIC DISTRICT? \_\_\_\_\_ PERMISSION FROM PROPERTY OWNER? \_\_\_\_\_

DOES SIGN COMPLY WITH OR REQUIRE APPROVAL FROM PLANNING BOARD? \_\_\_\_\_

### Check applicable description and note #, dimensions, and sf of sign:

Face change (copy change only; same size and location) \_\_\_\_\_

Temporary signs: (note dates; 14 days max.) \_\_\_\_\_

New business sign (note dates; 30 days max.) \_\_\_\_\_

Free standing or pylon (also note lot frontage) \_\_\_\_\_

Wall sign (also note store frontage) \_\_\_\_\_

Misc.: (explain) \_\_\_\_\_

Sign illumination \_\_\_\_\_

Height of sign \_\_\_\_\_

Setbacks to property lines: Front \_\_\_\_\_ Side \_\_\_\_\_ Rear \_\_\_\_\_

Please provide photos/drawings of existing and proposed signs

Street numbers are required on all freestanding signs

Does this sign need an ELECTRICAL permit? \_\_\_\_\_

Electrical Ratings \_\_\_\_\_

UL Or Other Approved Lab Listing Numbers \_\_\_\_\_

ESTIMATED COST: \_\_\_\_\_ FEE \_\_\_\_\_

Additional Information \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Owner/Contractor

\_\_\_\_\_  
Planning Board Agent

\_\_\_\_\_  
Building Official