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**MINUTES OF THE  
BOARD OF SELECTMEN**

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**Budget Review Meeting of  
September 16, 2009**

10 The Board of Selectmen held a meeting on Wednesday, September 16, 2009 at Salem Town  
11 Hall, 33 Geremonty Drive, Salem, NH.

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**PRESENT:** Vice-Chairman Michael J. Lyons, Secretary Elizabeth A. Roth Selectman Everett P. McBride, Selectman Patrick Hargreaves and Mr. J. Sistare (Town Manager) – arrived at 6:25

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**ABSENT:** Chairman Arthur E. Barnes III

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**CALL TO ORDER**

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Selectman Lyons began by calling the meeting to order at 6:10 p.m.

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**1. 2010 Budget Review – Board of Selectmen Votes**

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Selectman Hargreaves pointed out there would be a 9.5 % increase on the tax rate if everything passed.

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**Police Department (pages 104 – 124)**

*Administration (a/c 40100, pages 105 – 107)*

**MOTION:** by Selectman McBride

*Move to set a bottom line of \$404,441 for account 40100, Police Administration for the 2010 Operating Budget*

**SECOND:** Selectman Roth

**MOTION:** by Selectman Hargreaves

*Move to reduce line item 4182, Clothing Allowance by \$6,000*

**SECOND:** Selectman McBride (for discussion)

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**Discussion:**

Referring to his amendment, Selectman Hargreaves stated he had done some checking, and it was his opinion based on the information he had obtained, Salem not would receive the COPS grant in this round. Chief Donovan responded with information on vacancies and retirements within the department, pointing out they will need all four uniforms when staff are replaced. There was a discussion regarding the back-up information with the Chief stating they will need everything they have requested at this point. Selectman Roth stated she was aware that the backup was provided in August and will change and she was satisfied with the information received tonight.

**VOTE:** 1-3-0 (Selectman Hargreaves voted for the motion)

**The motion failed.**

**VOTE ON MAIN MOTION:** 3-1-0 (Selectman Hargreaves voted against the motion)

**MOTION:** by Selectman McBride

1 *Move to reconsider line item 4208, Equipment Repair*

2 **SECOND:** Selectman Roth

3 **VOTE:** 4-0-0

4  
5 **MOTION:** by Selectman Hargreaves

6 *Move to reduce line item 4208, Equipment Repair to \$500*

7 **SECOND:** Selectman McBride (for discussion)

8  
9 Chief Donovan stated they will only use what they need and the rest will be given back.

10 **VOTE:** 3-1-0 (Selectman Lyons voted against the motion)

11 **The motion carried.**

12  
13 *Line item 4440 (Equipment Rental):* In response to a query from Selectman Roth, Chief  
14 Donovan clarified the cost under Postage Meter is for the actual rental of the meter.

15  
16 **VOTE on a new bottom line of \$403,941 for account 40100, Police Administration for**  
17 **the 2010 Operating Budget:** 4-0-0

18 **The motion carried unanimously.**

19  
20 *Support Services (a/c 40110, pages 108 – 113)*

21 **MOTION:** by Selectman McBride

22 *Move to set a bottom line of \$1,845,957 for account 40110, Police Support Services for*  
23 *the 2010 Operating Budget*

24 **SECOND:** Selectman Roth

25  
26 **MOTION:** by Selectman Hargreaves

27 *Move to reduce line item 4405, Memberships & Publications by \$2,000*

28 **SECOND:** Selectman McBride (for discussion)

29 **Discussion:**

30 Selectman Hargreaves stated he felt they could cut back on memberships, and the Chief  
31 explained all decision makers in the department require access to the web site for research  
32 purposes and for keeping up with best practices. He pointed out individual access was  
33 necessary as it was password protected. Selectman Roth stated she recognized that they  
34 need this to do their job. There followed a discussion about how much can be cut from the  
35 budget without cutting services. Referring to a spreadsheet Ms. Savastano had provided  
36 the Board with, Selectman McBride pointed out the increase in the department over four  
37 years totaled 3%.

38 **VOTE:** 1-3-0 (Selectman Hargreaves voted for the motion)

39 **The motion failed.**

40  
41 **MOTION:** by Selectman Hargreaves

42 *Move to reduce line item 4223, Academic Reimbursement by \$1,000*

43 **SECOND:** Selectman McBride (for discussion)

44 **VOTE:** 1-3-0 (Selectman Hargreaves voted for the motion)

45 **The motion failed.**

46 **VOTE on main motion:** 3-1-0 (Selectman Hargreaves voted against the motion)

1 **The motion carried.**

2  
3 *Patrol (a/c 40120, pages 114 – 116)*

4 **MOTION:** by Selectman McBride

5 *Move to set a bottom line of \$3,883,364 for account 40120, Police Patrol in the 2010*  
6 *Operating Budget*

7 **SECOND:** Selectman Roth

8  
9 **MOTION:** by Selectman Hargreaves

10 *Move to reduce the bottom line for account 40120, Police Patrol by \$128,054*

11 **SECOND:** Selectman McBride (for discussion)

12 There was an additional discussion regarding the likelihood of receiving the COPS grant  
13 and Selectman Lyons confirmed there is revenue offset for this and it would not initially  
14 affect the tax rate.

15 **VOTE 2-2-0** (Selectmen Hargreaves and McBride voted for the motion)

16 **The motion failed for lack of a second.**

17  
18 **VOTE on main motion:** 3-1-0 (Selectman Hargreaves voted against the motion)

19 **The motion carried.**

20  
21 *Community Services (pages 117 – 119)*

22 **MOTION:** by Selectman McBride

23 *Move to set a bottom line of \$529,953 for account 40125, Police Community Services in*  
24 *the 2010 Operating Budget*

25 **SECOND:** Selectman Roth

26 **VOTE:** 3-1-0 (Selectman Hargreaves voted against the motion)

27 **The motion carried.**

28  
29 *Investigative Services (pages 40130, pages 120 – 124)*

30 **MOTION:** by Selectman McBride

31 *Move to set a bottom line of \$1,015,738 for account 40130, Police Investigative Services*  
32 *in the 2010 Operating Budget*

33 **SECOND:** Selectman Roth

34  
35 **MOTION:** by Selectman Hargreaves

36 *Move to reduce line item 4460, Travel Expense by \$50*

37 **SECOND:** Selectman McBride

38 Captain Patten spoke in support of keeping the line at \$100, stating.

39 **VOTE:** 3-1-0 (Selectman Lyons voted against the motion)

40 **The motion carried.**

41  
42 **MOTION:** by Selectman McBride

43 *Move to set a new bottom line of \$1,015,088 for account 40130, Police Investigative*  
44 *Services in the 2010 Operating Budget*

45 **SECOND:** Selectman Roth

46 **VOTE:** 4-0-0

1       **The motion carried unanimously.**

2  
3       *Police Station (a/c 40140, page123)*

4       **MOTION:** by Selectman McBride

5       *Move to set a bottom line of \$135,497 for account 40140, Police Station in the 2010*  
6       *Operating Budget*

7       **SECOND:** Selectman Roth

8       **VOTE:** 3-1-0 (Selectman Hargreaves voted against the motion)

9       **The motion carried.**

10  
11       Ms. Savastano confirmed the total overall reduction in the Police budget was \$550.

12  
13       Selectman Lyons declared a five minute recess at 6:35 p.m., reconvening the meeting at  
14       6:40 p.m.

15  
16       **Fire Department (pages 126 – 145)**

17       Chief Breen and Captain Parisi and Fire Marshal Emanuelson were in attendance to answer  
18       questions on their budgets.

19  
20       *Administration (a/c 40200, pages 126 – 129)*

21       Selectman McBride pointed out this budget is down for 2010 and has only risen by 1.21%  
22       since 2007.

23       **MOTION:** by Selectman McBride

24       *Move to set a bottom line of \$792,849 for account 40200, Fire Administration in the*  
25       *2010 Operating Budget*

26       **SECOND:** Selectman Roth

27  
28       **MOTION:** by Selectman Hargreaves

29       *Move to reduce the bottom line by \$85,529 for account 40200, Fire Administration in the*  
30       *2010 Operating Budget*

31       **SECOND:** Selectman McBride (for discussion)

32       **Discussion:**

33       Mr. Sistare clarified for record that he had been responsible for proposing the  
34       Administrative Assistant instead of the Deputy Fire Chief position. Chief Breen stated for  
35       the record this was not a new position, but a reduction in a current position. Chief Breen  
36       stressed the overall reduction in his budget, and pointed out the increase in revenue because  
37       of the new revenue stream from the department which brings in \$1 million. He talked in  
38       support of his budget, pointing out the amendment would be cutting administration for an  
39       area which brings in this revenue. There was a discussion between Selectman Lyons and  
40       Chief Breen, in which the Chief clarified he did not think the proposed administrative  
41       position was adequate as they needed someone with higher level knowledge. Selectman  
42       Roth explained she would abstain and explained her thoughts on this motion. Mr. Sistare  
43       explained why he had made the decision to change the position to an Administrative  
44       Assistant. Selectman Lyons pointed out he would not be opposed to reconsidering the  
45       higher level position if it was later found it was necessary but should give the Town  
46       Manager an opportunity to make the position work. There was further discussion.

1 **VOTE:** 1-2-1 (Selectman Hargreaves voted for the motion and Selectman Roth abstained)  
2 **The motion failed.**

3  
4 **MOTION:** by Selectman Hargreaves  
5 *Move to add \$31,619 to line item 4090, to the bottom line for account 40200, Fire*  
6 *Administration in the 2010 Operating Budget*  
7 **The motion failed due to lack of a second.**

8  
9 *Line item 4412 (Training Expense):* Responding to a query from Selectman Roth about  
10 whether the Chief could recommend cuts in professional development without impacting  
11 his training expenses, the Chief stated he had identified a total of \$335 as directed by the  
12 Town Manager which could be cut which would leave the department with no professional  
13 publications. He also spoke in support of his budget.

14  
15 **VOTE (on main motion):** 3-1-0 (Selectman Hargreaves voted against the motion)  
16 **The motion carried.**

17  
18 *Suppression/Prevention (a/c 40210, pages 130 – 135)*

19 **MOTION:** by Selectman McBride  
20 *Move to set a bottom line of \$6,810,247 for account 40210, Fire Suppression/Prevention*  
21 *in the 2010 Operating Budget*

22 **SECOND:** Selectman Roth

23 *Discussion:*

24 In response to a query from Selectman Hargreaves, Chief Breen reported there were 5 or 6  
25 people who may take advantage of academic reimbursement, and by contract each person  
26 is entitled to \$1,500.

27 **VOTE:** 4-0-0

28 **The motion carried unanimously.**

29  
30 *Communications (a/c 40220, pages 136 – 139)*

31 Mr. Sistare reported a new line is required at South station, and the Chief clarified that due  
32 to a malfunction of communications which had occurred this week they would require a  
33 dedicated phone line for this station which would cost \$50/month. The Chief suggested  
34 cutting line 4451, Postage by \$250 to offset this change.

35 **MOTION:** by Selectman McBride

36 *Move to reduce line 4451, Postage by \$250, and increase line 4450, Telephone by \$250*

37 **SECOND:** Selectman Hargreaves

38 *Discussion:*

39 Selectman Roth initiated a discussion on possible options for handling external mail for  
40 police, fire and the town which might eliminate some of the expenses and duplication.

41 **VOTE:** 4-0-0

42 **The motion carried unanimously.**

43  
44 There was a discussion initiated by Selectman Hargreaves regarding the possibility of  
45 reducing line 4450 and what options might be available for reducing cell phone cost.  
46

1 **VOTE on main motion:** 4-0-0

2 **The motion carried unanimously.**

3  
4 *Fire Stations (a/c's 40230 – 40234, pages 140 – 145)*

5 **MOTION:** by Selectman McBride

6 *Move to set a bottom line of \$229,434 for accounts 40230 through 40234, Fire Stations*  
7 *in the 2010 Operating Budget*

8 **SECOND:** Selectman Hargreaves

9 **VOTE:** 4-0-0

10 **The motion carried unanimously.**

11 **Discussion:**

12 In response to a query from Selectman McBride about building maintenance, the Chief  
13 pointed out the buildings are maintained in house by the firefighters and he spoke in  
14 defense of the few increases in his budget, pointing out there is a decrease in most of the  
15 other line items.

16  
17 Selectman Lyons recessed the meeting at 7:24 p.m., reconvening at 7:33 p.m.

18  
19 **DPW**

20 *Animal Control (a/c 40400, pages 146 – 149)*

21 Selectman McBride commented on how well the Fire, Police and DPW departments had  
22 maintained tight budgets over the last four years.

23  
24 **MOTION:** by Selectman McBride

25 *Move to set a bottom line of \$118,823 for account 40400, Animal Control in the 2010*  
26 *Operating Budget*

27 **SECOND:** Selectman Roth

28 **VOTE:** 4-0-0

29 **The motion carried unanimously.**

30  
31 *Administration (a/c50100, pages 151 – 154)*

32 **MOTION:** by Selectman McBride

33 *Move to set a bottom line of \$369,612 for account 50100, Public Works Administration*  
34 *in the 2010 Operating Budget*

35 **SECOND:** Selectman Roth

36  
37 Selectman Hargreaves proposed a cut in line 4239, Dam Repair & Maintenance of \$2,800,  
38 seconded by Selectman McBride for discussion. Following receipt of information on what  
39 the expected expenditure is for the remainder of the year as requested by Selectman  
40 McBride, the motion and second were retracted and restated as follows:

41 **MOTION:** by Selectman McBride

42 *Move reduce line item 4239, Dam Repair & Maintenance by \$1,500 by \$1,500 for*  
43 *account 50100, Public Works Administration in the 2010 Operating Budget*

44 **SECOND:** Selectman Roth

45 **VOTE:** 4-0-0

46 **The motion carried unanimously.**

1 **VOTE on a new bottom line of \$368,112 for account 50100, Public Works**  
2 **Administration in the 2010 Operating Budget: 4-0-0**  
3 **The motion carried unanimously.**

4  
5 **Public Works Garage (a/c 50110, pages 155 – 156)**

6 **MOTION:** by Selectman McBride

7 **Move to set a bottom line of \$51,661 for account 50110, Public Works Garage in the**  
8 **2010 Operating Budget**

9 **SECOND:** Selectman Roth

10 **VOTE:** 4-0-0

11 **The motion carried unanimously.**

12  
13 **Fleet (a/c 50120, pages 157 – 159)**

14 **MOTION:** by Selectman McBride

15 **Move to set a bottom line of \$490,882 for account 50120, Fleet in the 2010 Operating**  
16 **Budget**

17 **SECOND:** Selectman Roth

18 **VOTE:** 4-0-0

19 **The motion carried unanimously.**

20  
21 **Streets/Shops (a/c 50130, pages 160 - 169)**

22 **MOTION:** by Selectman McBride

23 **Move to set a bottom line of \$1,185,391 for account 50130, Streets/Shops for the 2010**  
24 **Operating Budget**

25 **SECOND:** Selectman Roth

26  
27 *Line item 4440 (Equipment Rental):* Selectman Hargreaves requested an updated  
28 expenditure figure and there was a discussion with Mr. Russell on expenditure and what  
29 this line is usually used for.

30 **MOTION:** by Selectman Hargreaves

31 **Move to reduce line item 4440, Equipment Rental by \$5,000**

32 **The motion failed for lack of a second.**

33  
34 **MOTION:** by Selectman Hargreaves

35 **Move to cut line item 4462, Tree Removal by \$5,000**

36 **SECOND:** Selectman McBride (for discussion)

37 **Discussion:**

38 There followed a discussion with Mr. Russell regarding requirements and Mr. Russell  
39 explained the three year average figure is down due to assistance from National Grid in  
40 2009. There was also a discussion regarding the possibly of cutting items like weeding  
41 from the budget.

42 **VOTE:** 4-0-0

43 **The motion carried unanimously.**

44  
45 **VOTE on a new bottom line of \$1,180,391 for account Streets/Shops for the 2010**  
46 **Operating Budget: 4-0-0**

1       **The motion carried unanimously.**

2  
3       *Solid Waste (a/c 50200, pages 165 – 168)*

4       **MOTION:** by Selectman McBride

5       *Move to set a bottom line of \$1,225,410 for account 50200, Solid Waste for the 2010*  
6       *Operating Budget*

7       **SECOND:** Selectman Roth

8       **VOTE:** 4-0-0

9       **The motion carried unanimously.**

10  
11       *Parks/Property (a/c 50300, pages 169 – 172)*

12       **MOTION:** by Selectman McBride

13       *Move to set a bottom line of \$342,865 for account 50300, Parks/Property for the 2010*  
14       *Operating Budget*

15       **SECOND:** Selectman Roth

16  
17       **MOTION:** by Selectman Hargreaves

18       *Move to reduce line item 4440, Equipment Rental by \$150*

19       **SECOND:** Selectman McBride

20       **VOTE:** 4-0-0

21       **The motion carried unanimously.**

22  
23       **VOTE on a new bottom line of 342,715 for account 50300, Parks/Property for the 2010**  
24       **Operating Budget**

25       **VOTE:** 4-0-0

26       **The motion carried unanimously.**

27  
28       *Lighting (a/c 50400, pages 173- 174)*

29       **MOTION:** by Selectman McBride

30       *Move to set a bottom line of \$412,631 for account 50400, Lighting in the 2010 Operating*  
31       *Budget*

32       **SECOND:** Selectman Roth

33       **VOTE:** 4-0-0

34       **The motion carried unanimously.**

35       **Discussion:**

36       Selectman Hargreaves asked whether some street lights could be turned off, requesting that  
37       someone investigate this. Selectman McBride requested Mr. Russell investigate with the  
38       electric company the possibility of going over to LED lights.

39  
40       **Capital Improvements (a/c 80100, pages 207 – 208)**

41       *Line item 4719 (Lease Purchase):* Selectman Hargreaves talked about the interest charges,  
42       stating it would be his preference to purchase the vehicles outright. Selectman McBride  
43       requested the figure for purchasing the vehicles today.

44       **MOTION:** by Selectman McBride

45       *Move to set a figure of \$279,992 for line item 4719, Lease/Purchase in account 80100,*  
46       *Capital Improvements for the 2010 Operating Budget*

1 **SECOND:** Selectman Roth

2 **VOTE:** 4-0-0

3 **The motion carried unanimously.**

4  
5 *Line item 4896 (PC Technology Upgrade):* It was suggested the paperwork on the supplier  
6 should be provided to the Budget Committee.

7 **MOTION:** by Selectman McBride

8 ***Move to set a figure of \$8,000 for line item 4896, PC Technology Upgrade in account***  
9 ***80100, Capital Improvements for the 2010 Operating Budget***

10 **SECOND:** Selectman Roth

11 **VOTE:** 4-0-0

12 **The motion carried unanimously.**

13  
14 Selectman Lyons called a recess at 8:06 p.m., reconvening the meeting again at 8:13 p.m.

15  
16 **Sewer Fund (pages 211 – 219)**

17 ***Sewer Administration (a/c 28100, page 211)***

18 Selectman McBride talked about the GLSD.

19 **MOTION:** by Selectman McBride

20 ***Move to set a bottom line of \$1,662,170 for account 28100, Sewer Administration in the***  
21 ***2010 Operating Budget***

22 **SECOND:** Selectman Roth

23 **VOTE:** 4-0-0

24 **The motion carried unanimously.**

25  
26 ***Sewer-Debt Services***

27 **MOTION:** by Selectman McBride

28 ***Move to set a bottom line of \$331,750 for account 28110, Sewer Debt Services in the***  
29 ***2010 Operating Budget***

30 **SECOND:** Selectman Roth

31 **VOTE:** 4-0-0

32 **The motion carried unanimously.**

33  
34 **Water Fund (pages 221 – 235)**

35 ***Water Administration (a/c 38100, pages 221 – 226)***

36 **MOTION:** by Selectman McBride

37 ***Move to set a bottom line of \$1,153,362 for account 38100, Water Administration in the***  
38 ***2010 Operating Budget***

39 **SECOND:** Selectman Roth

40 **MOTION:** by Selectman Hargreaves

41 ***Move to reduce line item 4458, Vehicle Maintenance by \$1,200***

42 **SECOND:** Selectman McBride

43 ***Discussion:***

44 Selectman Hargreaves explained his rationale is that maintenance will be reduced due to  
45 the number of new vehicles.

46 **VOTE:** 4-0-0

1       **The motion carried unanimously.**

2  
3       **VOTE on a new bottom line of \$1,152,162 for account 38100, Water Administration in**  
4       **the 2010 Operating Budget**

5       **VOTE:** 4-0-0

6       **The motion carried unanimously.**

7  
8       **Water Operations (a/c 38110, pages 226 – 229)**

9       **MOTION:** by Selectman McBride

10       **Move to set a bottom line of \$960,810 for account 38110, Water Operations in the 2010**  
11       **Operating Budget**

12       **SECOND:** Selectman Roth

13  
14       **MOTION:** by Selectman Hargreaves

15       **Move to reduce line item 4484, Meters/Replacement by \$35,792 to \$1.00**

16       **SECOND:** Selectman McBride (for discussion)

17       **Discussion:**

18       Selectman Hargreaves explained his rationale for making the reduction, stating these items  
19       would not be required if the town implements the new plan. Mr. Russell made the point  
20       that he would still have to replace the meters if the warrant article failed and requested that  
21       this change be deferred until Town Meeting. There followed a discussion with the Board  
22       about how to best deal with this change.

23       **VOTE:** 4-0-0

24       **The motion carried unanimously.**

25  
26       **VOTE on a new bottom line of \$925,018 for account 38110, Water Operations in the**  
27       **2010 Operating Budget:** 4-0-0

28       **The motion carried unanimously.**

29  
30       **Buildings (a/c 38120, pages 230 – 231)**

31       **MOTION:** by Selectman McBride

32       **Move to set a bottom line of \$198,333 for account 38120, Buildings in the 2010**  
33       **Operating Budget**

34       **SECOND:** Selectman Roth

35  
36       **Line item 4452 (Building Maintenance):** There was a discussion between Selectman  
37       Hargreaves and Mr. Russell regarding the \$40,000 for security improvements. Mr. Russell  
38       suggested the \$60,000 could be cut for the storage facility at the Waste Treatment Plant as  
39       he would not erect this next year as the quotes he had received were too high.

40       **MOTION:** by Selectman Hargreaves

41       **Move to reduce line item 4452, Building Maintenance by \$60,000**

42       **SECOND:** Selectman McBride

43       **VOTE:** 4-0-0

44       **The motion carried unanimously.**

1 **Discussion:**

2 In response to a request from Selectman Roth for further explanation regarding the security  
3 improvements, Mr. Russell explained the items he has included under this item were  
4 recommendations made by a consultant in 2004 to address increasing security at the Water  
5 Treatment facility.

6 **MOTION:** by Selectman Roth

7 **Move to reduce line item 4452 Building Maintenance by \$40,000**

8 **SECOND:** Selectman Hargreaves

9 **Discussion:**

10 Selectman Roth stated she thought these items to enhance security could wait another year  
11 and Selectman McBride explained why he would vote against this motion. There followed  
12 further discussion regarding the security of the water system.

13 **VOTE:** 2-2-0 (Selectmen McBride and Lyons voted against the motion)

14 **The motion failed for lack of a majority.**

15  
16 **VOTE on a new bottom line of \$138,333 for account 38120, Buildings in the 2010**

17 **Operating Budget:** 3-1-0 (Selectman Roth voted against the motion)

18 **The motion carried.**

19  
20 Selectman Lyons called a recess at 8:30 p.m., reconvening the meeting at 8:33 p.m.

21 **Water Debt Services (a/c 38130, pages 232 – 233)**

22 **MOTION:** by Selectman McBride

23 **Move to set a bottom line of \$670,103 for account 38130, Water Debt Services in the**  
24 **2010 Operating Budget**

25 **SECOND:** Selectman Roth

26 **VOTE:** 4-0-0

27 **The motion carried unanimously.**

28  
29 **Town buildings (pages 50 – 63)**

30 **Town hall (a/c 10350, pages 50 – 53)**

31 **MOTION:** by Selectman McBride

32 **Move to set a bottom line of \$237,335 for account 10350, Town Hall in the 2010**  
33 **Operating Budget**

34 **SECOND:** Selectman Roth

35  
36 **MOTION:** by Selectman Hargreaves

37 **Move to reduce line item 4201, Maintenance Supplies by \$565**

38 **SECOND:** Selectman McBride (for discussion)

39 **Discussion:**

40 Selectman McBride asked for further information on YTD expenditure.

41 **VOTE:** 4-0-0

42 **The motion carried unanimously.**

43  
44 **VOTE on a new bottom line of \$236,770 for account 10350, Town Hall in the 2010**

45 **Operating Budget:** 4-0-0

46 **The motion carried unanimously.**

1 ***Old Town Hall (a/c 10351, pages 54 – 55)***

2 **MOTION:** by Selectman McBride

3 ***Move to set a bottom line of \$10,687 for account 10351, Old Town Hall in the 2010***  
4 ***Operating Budget***

5 **SECOND:** Selectman Roth

6 ***Discussion:***

7 Ms. Savastano confirmed she had provided a memo to the Board which recommends  
8 retaining the maintenance contracts for all buildings. Selectman Hargreaves requested a  
9 breakdown per building of the maintenance. Ms. Savastano talked about the locations  
10 covered under the contract and the advantages of keeping the contracts. There was further  
11 discussion about the age of the burners in each of the buildings as well as a discussion on  
12 the ‘pink barn’, and Selectman McBride requested looking at the ‘pink barn’ over the next  
13 year to see if they could do without a contract for that building.

14 **VOTE:** 4-0-0

15 **The motion carried unanimously.**

16  
17 ***Hose House (a/c 10353, pages 56 – 57)***

18 **MOTION:** by Selectman McBride

19 ***Move to set a bottom line of \$2,630 for account 10353, Hose House in the 2010***  
20 ***Operating Budget***

21 **SECOND:** Selectman Roth

22 **VOTE:** 4-0-0

23 **The motion carried unanimously.**

24  
25 ***Old Library (a/c 10354, pages 58 – 59)***

26 **MOTION:** by Selectman McBride

27 ***Move to set a bottom line of \$4,402 for account 10354, Old Library in the 2010***  
28 ***Operating Budget***

29 **SECOND:** Selectman Roth

30 **VOTE:** 4-0-0

31 **The motion carried unanimously.**

32  
33 ***School House #5 (a/c 10355, pages 60 – 61)***

34 **MOTION:** by Selectman McBride

35 ***Move to set a bottom line of \$989 for account 10355, School House #5 in the 2010***  
36 ***Operating Budget***

37 **SECOND:** Selectman Roth

38 **VOTE:** 4-0-0

39 **The motion carried unanimously.**

40  
41 ***Depot Train Station (a/c 10356, pages 62 – 63)***

42 **MOTION:** by Selectman Roth

43 ***Move to set a bottom line of \$400 for account 10356, Depot Train Station in the 2010***  
44 ***Operating Budget***

45 **SECOND:** Selectman McBride

1 **MOTION:** by  
2 *Move to reduce the bottom line by \$200 for account 10356, Depot Train Station in the*  
3 *2010 Operating Budget*

4 **The motion failed for lack of a second.**

5  
6 **VOTE on the main motion:** 3-1-0 (Selectman Hargreaves voted against the motion)

7 **The motion carried.**

8  
9 Selectman Lyons called a recess at 8:45 p.m., reconvening the meeting at 8:56 p.m.

10  
11 **Warrant Articles**

12 Ms. Savastano clarified the increase so far in the 2010 Operating Budget is 9.9%, in  
13 response to a request from Selectman Lyons. Selectman Lyons reiterated for the benefit of  
14 the audience that this evening was not the deadline for warrant articles but the purpose was  
15 to get them to the Budget Committee as soon as possible.

16  
17 Selectman Lyons explained the spreadsheet he had prepared for the Board on bridge work  
18 which outlined a schedule. He stated 2010 should be the last year for major bridge work.  
19 Selectman McBride stated he supported Selectman Lyons' suggestions and Selectman  
20 Lyons explained the rationale behind his suggestions.

21  
22 Selectman Lyons then talked about road construction and maintenance outlining his  
23 suggestions for the Board. He explained the rationale behind his suggestions would be to  
24 have engineering complete and on file ready to go. Selectman McBride supported  
25 Selectman Lyons' suggestions, stating this plan would help reduce the amount of  
26 reconstruction and help the roads last longer.

27  
28 Selectman Lyons asked the Board whether they wished to reconsider any of the warrants  
29 and he went through list.

30  
31 ***Police Cruisers – 3 Year Lease Purchase Option (\$118,404)***

32 **MOTION:** by Selectman Hargreaves

33 *Move to reconsider the warrant article for police cruisers*

34 **The motion failed due to lack of a second.**

35  
36 ***Town Hall Vehicles – 3 Year Lease Purchase Option (\$40,731)***

37 **MOTION:** by Selectman Hargreaves

38 *Move to reconsider the warrant article for town hall vehicles*

39 **SECOND:** Selectman McBride (for discussion)

40  
41 ***Discussion:***

42 Selectman Hargreaves spoke on information he had requested and received from Ms.  
43 Savastano relating to his previous suggestion on a mileage allowance. He reviewed the  
44 costs involved, comparing existing costs with the cost of new vehicles. He asked that the  
45 Board reconsider this article and stay with the current vehicles for the next year. In  
46 response to a query from Selectman Roth, Captain Patten provided information on his

1 proposed plan for vehicle replacement, pointing out the savings across the board between  
2 town and police department vehicles.

3 **MOTION:** by Selectman Hargreaves

4 *Move to take the warrant article for town hall vehicles off the table*

5 **The motion failed for lack of a second**

6  
7 **MOTION:** by Selectman McBride

8 *Move to continue and move forward with the warrant article for town hall vehicles*

9 **SECOND:** Selectman Roth

10 **VOTE:** 3-1-0 (Selectman Hargreaves voted against the motion)

11 **The motion carried.**

12  
13 *Town Wide Valuation Update (\$200,000)*

14 There was a discussion on about the Assessing update with clarification provided by  
15 Selectman Roth that although the money has to be encumbered in one year the program is a  
16 two year program.

17  
18 *Cluff Road-Cluff Crossing area Road Reconstruction Project (\$2 million)*

19 Mr. Sistare outlined some of the projects from which the Roadway Capital Reserve Fund  
20 can be reimbursed up to approximately \$200,000. There followed a discussion regarding  
21 whether this article could be reduced to \$1.8 million as a result of having money in the  
22 Roadway Capital Reserve Fund. Mr. Sistare clarified the Board would like to get money  
23 from police details into the Roadway Capital Reserve Fund and apply the money in the  
24 fund to the Cluff Road project. There was also a discussion on the estimated balance in the  
25 Unreserved Fund Balance and how much to retain in the fund. The Board agreed they did  
26 not need to re-consider this warrant.

27  
28 **MOTION:** by Selectman McBride

29 *Move to reconsider the warrant article for South Policy Road*

30 **SECOND:** Selectman Roth

31 **VOTE:** 3-1-0 (Selectman Hargreaves voted against the motion)

32 *Discussion:*

33 Selectman McBride suggested they drop this warrant article based upon the Board's earlier  
34 discussion on roads and bridges

35  
36 **MOTION:** by Selectman McBride

37 *Move to drop the warrant article for South Policy Road*

38 **SECOND:** Selectman Roth

39 **VOTE:** 4-0-0

40 **The motion carried unanimously.**

41 **MOTION:** by Selectman McBride

42 *Move to reconsider the warrant article for the 2010 Roadway Stabilization Program*

43 **SECOND:** Selectman Roth

44 **VOTE:** 3-1-0 (Selectman Hargreaves voted against the motion)

45 **The motion carried.**

1 Mr. Sistare pointed out there is now \$150,000 for bituminous repair.

2  
3 **MOTION:** by Selectman McBride

4 ***Move to increase the warrant article for the 2010 Roadway Stabilization Program to \$1***  
5 ***million***

6 **SECOND:** Selectman Roth

7 ***Discussion:***

8 There was a discussion by the Board about the possibility of reducing the DPW budget and  
9 Selectman McBride pointed out the warrant article could be reduced at Town Meeting and  
10 therefore the money for repair would need to be in the DPW budget.

11 **VOTE:** 3-1-0 (Selectman Hargreaves voted against the motion)

12 **The motion carried.**

13  
14 ***Water Distribution System Upgrades (\$400,000)***

15 The Board agreed this should be eliminated at Town Meeting

16  
17 ***Manor Parkway Booster Station Upgrade (\$150,000)***

18 **MOTION:** by Selectman Hargreaves

19 ***Move to reconsider the warrant article for the Manor Parkway Booster Station Upgrade***

20 **The motion failed for lack of a second.**

21 ***New Warrant for Meter Replacement***

22 **MOTION:** by Selectman Hargreaves

23 ***Move to have a new article for Meter Replacement in the amount of \$35,792 placed on***  
24 ***the 2010 Warrant, to be split 60/40 between Water and Sewer***

25 **SECOND:** Selectman McBride

26 **VOTE:** 4-0-0

27 **The motion carried unanimously.**

28  
29 Mr. Sistare recommended they have a backup article for the police cruisers in case the  
30 leasing option should fail, and Selectman McBride suggested amending the current article  
31 on the floor at Town Meeting.

32  
33 Ms. Savastano confirmed the overall tax increase would be 7.4% which equals 36 cents.

34  
35 **Revenues (page 2)**

36 Ms. Murray provided updated figures for Revenue as follows:

37 General Fund - \$10,209,177

38 Water Fund – 2,885,616

39 New total – 15,088,713

40  
41 There was a discussion regarding recalculating the figures to include the revenue from  
42 police details and Ms. Savastano stated the budget increase, taking account of revenues  
43 would change to 6.5% which equals 31 cents on the tax rate, bringing the total rate for the  
44 town to \$5.11.

1 Selectman Lyons confirmed the Board should have a discussion on the October tax rate  
2 setting when Chairman Barnes returns. There was also a discussion on the water rate  
3 increase and the effect of the bond payment.

4  
5 Selectman Lyons thanked Mr. Sistare and the staff for all their work on preparing the  
6 budget.

7  
8 **ADJOURN**

9 **MOTION:** by Selectman McBride

10 *Move to adjourn*

11 **SECOND:** Selectman Roth

12 **VOTE:** 4-0-0

13 **The motion carried unanimously.**

14  
15 *There being no further business the meeting adjourned at 9:36 p.m.*

16  
17  
18 Notes/minutes taken by: Sandra Maxwell

19  
20 Approved: Board of Selectmen

21  
22 Date: November 2, 2009